



CYDWEITHREDFA GWELLA GWASANAETHAU
GOFAL A LLESANT **GOGLEDD CYMRU**
NORTH WALES SOCIAL CARE AND WELL-BEING
SERVICES IMPROVEMENT COLLABORATIVE

North Wales Regional Partnership Board

Individual and Carer Representatives

Want to play a key part in making decisions about Health and Social Care Services in North Wales?

Do you use health or social care services?

and/or

Do you care for someone who has needed services?

If so, this might be for you.

The North Wales Regional Partnership Board has been established by the new Social Services and Well-being Act (2014) and aims to improve the health and wellbeing of all people in North Wales.

If you are interested in finding out more about this exciting opportunity, please contact Bethan Jones Edwards, Head of Regional Collaboration (Bethan.m.jonesedwards@denbighshire.gov.uk) 01824712037 or Morwena Edwards, Director of Social Services, Gwynedd Council (awenmorwenaedwards@gwynedd.gov.uk) 01286679468

**Expressions of interest to be submitted to
Bethan.m.jonesedwards@denbighshire.gov.uk by 22nd August 2016**

Peer selection event will be arranged as soon as possible thereafter.



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Bwrdd Partneriaeth Rhanbarthol Gogledd Cymru

Cynrychiolwyr Unigolion a Gofalwyr

Eisiau chwarae rhan allweddol wrth wneud penderfyniadau am Wasanaethau Iechyd a Gofal Cymdeithasol yng Ngogledd Cymru?

Ydych chi'n defnyddio gwasanaethau iechyd neu ofal cymdeithasol?
a / neu

Ydych chi'n gofalu am rywun sydd wedi angen gwasanaethau?

Os felly, gallai hyn fod i chi.

Mae Bwrdd Partneriaeth Rhanbarthol Gogledd Cymru wedi cael ei sefydlu gan Ddeddf Gwasanaethau Cymdeithasol a Lles newydd (2014) a'i nod yw gwella iechyd a lles holl bobl Gogledd Cymru. Os oes gennych ddiddordeb mewn darganfod mwy am y cyfle cyffrous hwn cysylltwch efo Bethan Jones Edwards, Pennaeth Cydweithredu Rhanbarthol (Bethan.m.jonesedwards@sirddinbych.gov.uk) 01824712037 neu Morwena Edwards, Cyfarwyddwr Gwasanaethau Cymdeithasol, Cyngor Gwynedd (awenmorwenaedwards@gwynedd.gov.uk) 01286679468

Mynegiadau o ddiddordeb i'w cyflwyno i Bethan.m.jonesedwards@denbighshire.gov.uk erbyn 22ain Awst 2016

Bydd digwyddiad dethol cyfoedion yn cael ei drefnu more fuan a phosib.



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BWRDD PARTNERIAETH RHANBARTHOL GOGLEDD CYMRU - Gwybodaeth i Ofalwyr/Cynrychiolwyr Defnyddwyr Gwasanaeth

1. CEFNDIR

- 1.1 Mae Byrddau Rhanbarthol yn ofyniad deddfwriaethol o dan Ddeddf Gwasanaethau Cymdeithasol a Llesiant (Cymru) 2014 (Rhan 9) a Rheoliadau Trefniadau Partneriaeth (Cymru) 2015.
- 1.2 Mae'r rheoliadau a nodir gan Lywodraeth Cymru yn sefydlu prif ofynion, diben a chyfrifoldebau'r Bwrdd Partneriaeth Rhanbarthol.

2. DIBEN

- 2.1 Bydd y Bwrdd yn rhoi cyngor ac arweiniad strategol; yn gefnogol ac yn galluogi tra hefyd yn herio'n adeiladol, yn benodol mewn perthynas ag:
- Ymateb i asesiad poblogaeth yn unol ag adran 14 o'r Ddeddf;
 - Gweithredu'r cynlluniau ar gyfer pob un o ardaloedd yr awdurdodau lleol a gwmpesir gan y Bwrdd o dan adran 14A o'r Ddeddf;
 - Sicrhau bod y cyrff partneriaeth yn darparu digon o adnoddau ar gyfer y trefniadau partneriaeth yn unol â'u pwerau o dan adran 167 o'r Ddeddf;
 - Hyrwyddo sefydlu cronfeydd cyfun lle bo hynny'n briodol;
 - Sicrhau bod gwasanaethau ac adnoddau yn cael eu defnyddio yn y ffordd fwyaf effeithiol ac effeithlon i wella canlyniadau i bobl yn eu rhanbarth;
 - Paratoi adroddiad blynyddol i Weinidogion Cymru ar y graddau y mae amcanion y bwrdd wedi cael eu cyflawni;
 - Darparu arweiniad strategol i sicrhau bod gwybodaeth yn cael ei rhannu a'i defnyddio'n effeithiol i wella darpariaeth gwasanaethau, gofal a chymorth, gan ddefnyddio technoleg a systemau cyffredin i fod yn sail i hyn
- 2.2 Bydd y Bwrdd Rhanbarthol yn rhoi blaenoriaeth i integreiddio gwasanaethau mewn perthynas â:
- Pobl hŷn sydd ag anghenion cymhleth a chyflyrau tymor hir, gan gynnwys dementia;
 - Pobl ag anableddau dysgu;

- Gofalwyr, gan gynnwys gofalwyr ifanc;
- Gwasanaethau Cefnogaeth Integredig i Deuluoedd;
- Plant ag anghenion cymhleth oherwydd anabledd neu salwch.

CYFRIFOLDEBAU GOFALWYR A DEFNYDDWYR GWASANAETH SY’N AELODAU

7.1 Mae cyfrifoldebau’n cynnwys;

- Darparu safbwynt Defnyddiwr Gwasanaeth neu Ofalwyr ar fusnes y Bwrdd Partneriaeth Rhanbarthol (BPRh)
- Cyfrannu at drafodaethau sy'n cael eu cynnal yn ystod cyfarfodydd y BPRh, yn seiliedig ar eich profiad eich hun fel defnyddiwr gwasanaeth neu ofalwr
- Paratoi ar gyfer cyfarfodydd BPRh drwy ddarllen y rhaglen a'r papurau ymlaen llaw a chodi unrhyw faterion ar gyfer eglurhad gyda’r Cadeirydd neu’r Pennaeth Cydweithredu Rhanbarthol
- Cynnal cyfrinachedd papurau rhaglen, trafodaeth a phenderfyniadau a wnaed
- Mynychu cyfarfodydd BPRh
- Gwneud yn siŵr eich bod yn deall blaenoriaethau ac amcanion y BPRh a'u cyfleu i eraill fel sy'n ofynnol
- Darparu cyswllt rhwng y BPRh a defnyddwyr gwasanaeth/gofalwyr eraill fel bo’r angen

Tymor

Blwyddyn gyda'r opsiwn i'w ymestyn am flwyddyn arall

Amllder y cyfarfodydd

Chwarterol, fodd bynnag, yn y flwyddyn gyntaf, rhagwelir y bydd mwy o gyfarfodydd ar gyfer materion datblygu a darnau brys o waith.



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NORTH WALES REGIONAL PARTNERSHIP BOARD – Information for Carer/Service User Representatives

1. BACKGROUND

- 1.1 Regional Boards are a legislative requirement under the Social Services and Well-being (Wales) Act 2014 (Part 9) and the Partnership Arrangements (Wales) Regulations 2015.
- 1.2 The regulations set out by Welsh Government establishes the main requirements, purpose and responsibilities of the Regional Partnership Board.

2. PURPOSE

- 2.1 The Board will provide strategic advice and guidance; be supportive and enabling whilst also constructively challenge, specifically in relation to :
 - Responding to the population assessment in accordance with section 14 of the Act;
 - Implementing the plans for each of the local authority areas covered by the Board under section 14A of the Act;
 - Ensuring the partnership bodies provide sufficient resources for the partnership arrangements in accordance with their powers under section 167 of the Act;
 - Promoting the establishment of pooled funds where appropriate;
 - Ensuring that services and resources are used in the most effective and efficient way to improve outcomes for people in their region;
 - Preparing an annual report for Welsh Ministers on the extent to which the board's objectives have been achieved;
 - Providing strategic leadership to ensure that information is shared and used effectively to improve the delivery of services, care and support, using technology and common systems to underpin this
- 2.2 The Regional Board will prioritise the integration of services in relation to:
 - Older people with complex needs and long term conditions, including dementia;
 - People with learning disabilities;
 - Carers, including young carers;

- Integrated Family Support Services;
- Children with complex needs due to disability or illness.

CARER AND SERVICE USER MEMBERS RESPONSIBILITIES

7.1 Responsibilities include;

- To provide a Service User or Carer perspective to the business of the Regional Partnership Board (RPB)
- To contribute to discussions that take place during RPB meetings, based on your own experience as a service user or carer
- To prepare for RPB meetings by reading the agenda and papers in advance and raising any issues for clarification with the Chair or Head of Regional Collaboration
- To maintain the confidentiality of agenda papers, discussion and decisions made
- To attend RPB meetings
- To make sure you understand the priorities and objectives of the RPB and communicate them to others as required
- To provide a link between the RPB and other service users/carers as required

Term

One year with option to extend for a further year

Frequency of meetings

Quarterly , however in year one it is anticipated there will be more meetings for development issues and urgent pieces of work.



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Bwrdd Partneriaeth Rhanbarthol Gogledd Cymru

DISGRIFIAD CYFRANOGIAD AR GYFER AELODAU BWRDD UNIGOL A GOFALWYR

- PENODIAD:** Aelod Bwrdd Unigol a Gofalwyr, Bwrdd Partneriaeth Rhanbarthol Gogledd Cymru
- YN ATEBOL I'R:** Bwrdd Partneriaeth Rhanbarthol Gogledd Cymru
- YN GWEITHIO GYDAG:** Aelodau'r Bwrdd Partneriaeth Rhanbarthol, Rhwydweithiau Trydydd Sector lleol, grwpiau unigol a gofalwyr, partneriaid statudol.
- AD-DALU** Sail wirfoddol gydag ad-daliad llawn o'r treuliau rhesymol
- TYMOR PENODI** Blwyddyn i ddechrau
- YMRWYMIAD AMSER** Oddeutu 8 diwrnod y flwyddyn (sesiynau datblygu / cyfarfodydd bwrdd)

Rôl Bwrdd Partneriaeth Rhanbarthol Lleol Gogledd Cymru

Mae Bwrdd Partneriaeth Rhanbarthol Gogledd Cymru yn darparu arweinyddiaeth i wneud penderfyniadau, canllawiau, dylanwadu a chefnogi i sicrhau darpariaeth lwyddiannus y Gwasanaethau Iechyd a Gofal i Bobl yng Ngogledd Cymru.

Rôl yr Aelod Bwrdd Partneriaeth Unigol a Gofalwyr

Mae Aelodaeth Bwrdd Partneriaeth Rhanbarthol Gogledd Cymru ar gyfer unigolion a gofalwyr yn darparu llais ar gyfer pobl o bob oed sydd mewn cysylltiad â gwasanaethau iechyd a gofal cymdeithasol. Bydd yr aelodau sy'n cael eu dewis i gynrychioli pobl yn cael eu recriwtio a'u penodi drwy lenwi ffurflen datgan diddordeb. Ar ôl y dyddiad cau, ar yr amod bod y manylion am yr unigolyn wedi'i lenwi'n briodol ac yn diwallu'r gofynion cyffredinol ar gyfer yr aelodaeth, bydd pobl yn cael gwahoddiad i fynychu cyfarfod dethol cyfoedion am hanner diwrnod o drafodaeth / dethol. Bydd pawb yn cael cyfle i gwrdd â'i gilydd, trafod y rôl a'r gofynion a dewis pedwar person, dau aelod a dau aelod sy'n eilyddion fydd yn eu cynrychioli ar Fwrdd Partneriaeth Rhanbarthol Gogledd Cymru. Bydd y rhain yn cael eu hannog i fynychu fforymau ymgysylltu eraill hefyd.

Mae angen i'r broses ddethol ar gyfer unigolion sy'n cymryd rhan ym Mwrdd Partneriaeth Rhanbarthol Gogledd Cymru sicrhau fod y pedwar sy'n cael eu dewis yn cynrychioli'r amrywiaeth o'r rhai sydd â phrofiad neu wedi bod mewn cysylltiad â gwasanaethau iechyd a / neu ofal cymdeithasol yng Ngogledd Cymru.

Bydd pobl yn derbyn y gefnogaeth briodol i fod yn aelodau gweithredol llawn o'r Bartneriaeth. Bydd papurau'n cael eu dosbarthu gyda digon o amser i ddeall a dehongli'r wybodaeth. Bydd dogfennau'n glir a hygyrch, gan osgoi'r defnydd o acronymau neu jargon. Bydd gwybodaeth yn cael ei dosbarthu i bobl mewn ffyrdd a fformatau sydd orau ar eu cyfer.

Sgiliau Personol

Bydd y meini prawf hyn yn cael eu hasesu yn ystod y broses ymgeisio a'r broses ddethol cyfoedion

MEINI PRAWF	H= Hanfodol D=Dymunol	Datganiad Diddordeb / Proses Recriwtio
Unigolyn mewn cysylltiad â gwasanaethau iechyd a gofal cymdeithasol a ddarperir yng Ngogledd Cymru	H	Datganiad Diddordeb
Gofalwr unigolyn sydd wedi defnyddio gwasanaethau iechyd a /neu wasanaethau cymdeithasol a ddarperir yng Ngogledd Cymru	H	Datganiad Diddordeb
Parodrwydd i sefydlu cysylltiadau cryf gyda grwpiau /fforymau lleol sy'n gysylltiedig â'r gwasanaethau iechyd a'r gwasanaethau cymdeithasol	H	Datganiad Diddordeb / Proses Ddethol Cyfoedion
Gallu diwallu ymrwymiad amser rheolaidd i gyfranogi at y Bwrdd Partneriaeth Rhanbarthol	H	Datganiad Diddordeb
Gallu a sgiliau i hyrwyddo safbwyntiau unigolion a gofalwyr ac i adlewyrchu eu safbwyntiau. Dealltwriaeth o "Gynrychiolaeth".	H	Datganiad Diddordeb / Proses Ddethol Cyfoedion
Y gallu i weithio ar ben eich hun a/ neu fel rhan o dîm mewn partneriaeth	H	Datganiad Diddordeb
Bod yn ymwybodol o ddeddfwriaeth, polisiau ac arferion iechyd a gofal cymdeithasol cenedlaethol a lleol	H	Datganiad Diddordeb / Proses Ddethol Cyfoedion
Sgiliau cyfathrebu da ar bob lefel a thrwy amrywiaeth o gyfryngau	H	Datganiad Diddordeb / Proses Ddethol Cyfoedion
Gallu bod yn bendant pan fo'r angen	H	Proses Ddethol Cyfoedion
Gallu herio, mewn dull adeiladol	H	Proses Ddethol Cyfoedion
Yn hyblyg ac yn gallu addasu	H	Datganiad Diddordeb

MEINI PRAWF	H= Hanfodol D=Dymunol	Datganiad Diddordeb / Proses Recriwtio
		Proses Ddethol Cyfoedion
Sgiliau TG neu barodrwydd i ddysgu	D	Datganiad Diddordeb
Gallu siarad Cymraeg	D	Datganiad Diddordeb / Proses Ddethol Cyfoedion



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North Wales Regional Partnership Board

INVOLVEMENT DESCRIPTION FOR INDIVIDUAL AND CARER BOARD MEMBERS

APPOINTMENT:	Individual and Carer Board Member, North Wales Regional Partnership Board
ACCOUNTABLE TO:	North Wales Regional Partnership Board
WORKING WITH:	Members of the Regional Partnership Board, local Third Sector Networks, individual and carer groups, statutory partners.
REIMBURSEMENT	Voluntary basis with full reimbursement of reasonable expenses
APPOINTMENT TERM	One Year initially
TIME COMMITMENT	Approximately 8 days per year (development sessions/board meetings)

Role of the local North Wales Regional Partnership Board

The North Wales Regional Partnership Board provides leadership in decision making, guidance, influence and support to ensure successful delivery of Health and Care Services to people in North Wales.

Role of the Individual and Carer Partnership Board Member

Membership of the North Wales Regional Partnership Board for individuals and carers provides a voice for people in contact with health and social care services for people of all age. The members chosen to represent people will be recruited and appointed through completing an expression of interest form. Once the deadline has passed, provided the person specification is completely filled in and meets the general requirements for membership, people will be invited to attend a peer selection meeting for a half day of discussion/selection. Everyone will have a chance to meet each other, discuss the role and the requirements and choose four people, two members and two alternate members who will represent them on the North Wales Regional Partnership Board. These people will be encouraged to attend other engagement forums also.

The selection process for individuals participating in the North Wales Regional Partnership Board needs to ensure the four people selected collectively represent the diversity of those who have experience of or have previously been in contact with health and/or social care services in North Wales.

People will be given the appropriate support to be fully functioning members of the Partnership. Papers will be distributed within enough time to understand and digest the information.

Documentation will be clear and accessible, avoiding the use of acronyms or jargon. Information will be circulated to people in ways and in formats most useful to them.

Personal skills

These criteria will be assessed during the application and subsequent peer selection process

CRITERIA	E = Essential D = Desirable	Expression of Interest (EOI)/Recruitment process
Individual in contact with health and social care services provided in North Wales	E	EOI
Carer for a person who has used health and/or social services provided in North Wales	E	EOI
Willing to establish strong links with local groups/forums connected with health and social services	E	EOI/ Peer Selection Process
Able to meet a regular time commitment for involvement on the Regional Partnership Board	E	EOI
Ability and skills to promote the perspectives of individuals and carers and to reflect their views. Understanding of "Representation".	E	EOI/ Peer Selection Process
Ability to work alone or role share and/or as part of a team in partnership	E	EOI
Ability to keep abreast of local and national health and social care legislation, policy and practice	E	EOI/ Peer Selection Process
Good communication skills at all levels and through a variety of mediums	E	EOI/ Peer Selection Process
Ability to be assertive when necessary	E	Peer Selection Process
Ability to be challenging, in a constructive manner	E	Peer Selection Process
Flexible and adaptable	E	EOI Peer Selection Process
IT skills or willingness to learn	D	EOI
Welsh speaker	D	EOI/

CRITERIA	E = Essential D = Desirable	Expression of Interest (EOI)/Recruitment process
		Peer Selection Process



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Bwrdd Partneriaeth Rhanbarthol Gogledd Cymru Cynrychiolydd Unigolion/Gofalwyr (Oedolion) Mynegiad o Ddiddordeb

ENW _____

CYFEIRIAD _____

FFÔN _____ Ebst _____

*UNIGOLION/GOFALWYR _____

* Nodwch a ydych yn ofalwr neu'n unigolyn mewn cysylltiad â gwasanaethau.

Diogelu Data - Byddwn yn cadw eich manylion cyswllt yn breifat ac yn gyfrinachol. Byddant ond yn cael ei ddefnyddio ar gyfer cysylltu â chi'n uniongyrchol ynghylch recriwtio i'r Bwrdd Partneriaeth Gogledd Cymru a'r broses ar gyfer aelodaeth. Efallai y bydd y cynnwys eich Mynegiad o Ddiddordeb yn cael ei rannu / defnyddio gyda phobl eraill yn ystod y Broses Ddethol Cyfoedion. Byddwch yn cael cyfle i rannu hyn ym mha bynnag ffordd y dymunwch.

Disgrifiwch eich sgiliau a'ch profiadau isod. Cyfeiriwch at y Disgrifiad Rôl a / neu ddogfennaeth aelodaeth ategol arall a ddarperir.

1. Rydym yn chwilio am bobl sydd â sgiliau dylanwadu a chyfranogi cryf. Disgrifiwch yr hyn yr ydych wedi ei wneud yn y maes hwn. Pwy oeddech chi'n ceisio dylanwadu a / neu gynnwys a pham? Sut wnaethoch chi ddefnyddio'r sgiliau hyn? Beth oedd y canlyniad?

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2. Rydym yn chwilio am bobl sy'n gallu tynnu ar eu profiadau diweddar neu gyfredol o ddefnyddio gwasanaethau iechyd a/neu gofal cymdeithasol yng Ngogledd Cymru i lywio eu rôl ar y Bwrdd Partneriaeth Rhanbarthol Gogledd Cymru. Amlinellwch rai o'ch profiad a'ch sut y byddech yn cysylltu i'r rôl hon?

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3. Rydym yn chwilio am bobl a all dynnu ar rwydweithiau sy'n bodoli eisoes eich bod yn cymryd rhan ynddynt a/neu gall alluogi potensial i gyrraedd pobl newydd. Disgrifiwch eich profiad o hyn a sut y byddech yn ei ddefnyddio er budd y Bwrdd Partneriaeth Rhanbarthol? Os gwelwch yn dda, soniwch os ydych yn aelod o sefydliad lleol neu genedlaethol arall megis elusen, grŵp lleol, ac ati

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4. Rydym yn chwilio am bobl sy'n gallu gweithio fel rhan o dîm. Sut ydych chi'n neu a oeddech chi'n rhyngweithio gydag aelodau eraill y tîm? Rhowch enghraifft o lwyddiant, a'ch rôl ynddi, gan gynnwys unrhyw broblemau a sut y cawsant eu datrys.

5. Rydym yn chwilio am bobl sydd yn llawn cymhelliant ac yn ymroddedig. Disgrifiwch eich diddordeb mewn bod yn aelod o Fwrdd Partneriaeth Rhanbarthol?

Atebwch bob cwestiwn uchod.

Os nad oes gennych ddigon o le o fewn y ffurflen i ysgrifennu popeth a ddymunech, gallwch ategu tudalennau ychwanegol.

Anfonwch eich cais i Bethan.m.jonesedwards@denbighshire.gov.uk erbyn 22ain Awst



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North Wales Regional Partnership Board Individuals/Carers (Adult) Representative Expression of Interest

NAME _____

ADDRESS _____

TEL _____ Email _____

*INDIVIDUAL/CARER _____

Data Protection – We will keep your contact details private/confidential. They will only be used for contacting you directly about recruitment on to the North Wales Regional Partnership Board and the process for membership. The content of your Expression of Interest may be shared/used with others during the Peer Selection Process. You will have an opportunity of sharing this in whatever way you wish.

***Please indicate whether you are a carer or individual in contact with services.**

We would like you to describe your skills and experiences below. Please refer to the Role Description and/or other supporting membership documentation provided.

1. We are looking for people who have strong involvement and influencing skills. Please describe what you have done in this area. Who were you trying to influence and/or involve and why? How did you use these skills? What was the outcome?

2. We are looking for people able to draw on their own recent or current experiences of using health and/or social care services in North Wales to inform their role on the North Wales Regional Partnership Board. *Please outline some of your experience and how you would relate it to this role?*

3. We are looking for people who may be able to draw on existing networks that you are involved in and/or potential for reaching new people. *Please describe your experience of this and how you would use it to benefit the Regional Partnership Board? Please mention if you are a member of another local or national organisation such as a charity, local group, etc.*

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4. We are looking for people who are able to work as part of a team. *How do you or did you interact with other team members? Give an example of a success, and your part in it, including any problems and how they were resolved.*

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5. We are looking for people who are highly motivated and committed. *Please describe your interest in becoming a member of the Regional Partnership Board?*

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Please answer all questions above.

If you do not have enough room within the form to write all you'd wish, additional pages may be attached

Completed Applications can be sent to Bethan.m.jonesedwards@denbighshire.gov.uk by 22nd August 2016